



ST. ELIZABETH ANN SETON

Catholic Church

Request for Tuition Assistance in Diocese of Shreveport Catholic Schools

St. Elizabeth Ann Seton Church makes available certain funds to assist parishioner families who demonstrate financial need toward providing their children with Catholic education. SEAS utilizes the diocesan tuition assistance program as a basis for determining financial need. To this end, all families wishing to apply for SEAS funds should first apply through FACTS tuition management service which is administered by the diocesan Superintendent of Catholic Schools. This process ensures that families' personal financial data remains private and secure.

The process for applying for tuition assistance is as follows:

1. Register your child(ren) for the coming school year at the Catholic school(s) of your choice.
2. Obtain from the school(s) the online application site.
3. Apply for tuition assistance through the FACTS online portal. The deadline for application submission is April 15.
4. Complete the attached application form for SEAS and return it to the church office.
5. Award notifications are provided by the diocese to all applicants in mid-May.
6. SEAS will allocate its tuition assistance funds after the diocese has made awards and provided SEAS with the needs-based information generated by FACTS for SEAS parishioners who have completed this form.
7. Applicants will be notified by SEAS of their approval status as early as possible, but no later than June 15.
8. Any awards made by SEAS will be paid directly to the Catholic school on the family's behalf. Funds will be distributed in September after school has begun and attendance can be verified.

Application for SEAS Tuition Assistance

Parent Name(s): _____

Address: _____

City: _____ State: _____ Zip: _____

Email address: _____

Phone: _____ Secondary Phone: _____

List all children for whom you are seeking tuition assistance. Attach a separate sheet of paper if more room is needed:

Name: _____ Grade: _____ School: _____

Name: _____ Grade: _____ School: _____

Name: _____ Grade: _____ School: _____

Name: _____ Grade: _____ School: _____

Comments/Special circumstances about which you wish our Pastor to know:

OFFICE USE ONLY:

- ___ Parishioner
- ___ Identifiable Contributions
- ___ Notification
- ___ FACTS report
- ___ Assistance: _____

